



GLASNEVIN SCHOOLBOYS FOOTBALL CLUB SOCIAL MEDIA POLICY

1. Glasnevin Schoolboys Football Club (The Club) realises that the use of Social Media helps promote the game of football, if used appropriately. This Policy outlines the standards the Club requires when using Social Media.

2. The Policy is applicable to all players, coaches and volunteers at the Club.

3. The Policy is established to ensure the interests of Children, Young Persons and Vulnerable Persons participating in football is of paramount importance.

3.2. The Policy is also to ensure all members are aware of the negative impact social media can have on our all members and give guidance on how to avoid them.

3.3. Breach of the Policy may be dealt with using the club's disciplinary procedures and, in serious cases, may be treated as gross misconduct leading to a Stand Down Order, and a ban from membership of the Football Association of Ireland, soccer's governing body.

3.4. The Policy was passed by the Executive Committee (EC) of the Club. Additions and /or amendments to the Policy will be considered by the EC on an ongoing basis.

4. The EC, the club's Child Welfare Officer and Public Relations Officer have overall responsibility for the effective operation of the Policy.

4.1 Each individual is responsible for their own compliance with the Policy and for ensuring that it is consistently applied.

5. The Club respects your right to use Social Media for personal use however it is important to be mindful of the impact Social Media can have on others. The following conditions must be met for personal use to continue:

5.1 You are responsible for your conduct when using any form of Social Media.

5.2 Your personal views should not conflict with your existing role in football. You should be aware that what you publish will be public for many years.

5.3 Be mindful of the impact your contribution might make to people's perceptions of the Club and its members.

6.1 When making use of any Social Media platform, you must read and comply with its terms of use.

6.2 Do not upload, post or forward any content belonging to a third party unless you have that third party's consent. For example, don't discuss colleagues, competitors, coaches and / or players without their prior approval.

6.3 Avoid publishing your contact details where they can be accessed and used widely by people you did not intend to see them, and never publish anyone else's contact details.

6.4 Do not engage with irate players, parents or coaches on a public forum. Organise a meeting to allow all parties to discuss possible outcomes.

6.5 If you are a manager, coach, club official, referee or medic you should not:

A. accept any player or referee who is under the age 18 as a friend on your personal Social Media page.

B. communicate with any person under the age of 18 through Social Media, text message, phone or email.

6.6. All communications concerning under 18's should be made through parents / guardians. It is important to ensure all communications relate to specific club matters e.g. fixtures, training etc.

7.1. Do not use personal details to set up your organisations Social Media page. You should for example use the organisations email address. All account log in details should be kept safe and secure to avoid possible hacking.

7.2. When setting up an email address and / or Social Media page for your organisation (for example, a club web-site), it should be accessed by at least three administrators. These administrators should be responsible

for up-loading content and monitoring posts on the site. If any of these administrators or any other person are behaving inappropriately their access should be removed immediately.

7.3. It is important to ensure everyone within your organisation is aware of who is administering your Social Media page(s).

7.4. Each administrator should be familiar with the privacy and safety settings on their Social Media page to ensure it is for use by your organisation only.

7.5. Do not accept anyone under the age of 13 on your Social Media page. Report underage users to the Child's parents or the Social Media outlet.

7.6. Any user under the age of 18 looking to join your Social Media page should have provided written parental/ guardian consent in advance.

7.7. No images or personal information of under 18's should be posted online without prior written consent from each parent / guardian. It is critical that no user is asked to post any personal details of under 18's as certain information could be used to identify or locate them.

7.8. To avoid any inappropriate material appearing on your Social Media page you should enable the appropriate privacy settings. This will allow you to manage the content on your Social Media page to avoid any distress or reputational damage.

7.9. The content on your page should be accurate and up to date and any material that is no longer required should be removed.

7.10. Any inappropriate use, such as bullying, is strictly prohibited and should be reported to the Child Welfare Officer within your organisation.

7.11. Misuse of Social Media, in certain circumstances, constitute a criminal offence and suspicious behaviour towards under 18's should be reported to the Statutory Authorities.

7.12. If you are unsure about something you are about to post, then you should not do it. Always consider who will be able to view it and if in doubt, always discuss it with the Child Welfare Officer within your organisation.

8.1. There are inherent risks in posting personal information about Children or Vulnerable Persons as it can lead to being able to identify the them and their location, or it is possible that images may be subject to inappropriate use. When posting photographs or videos the following points should be considered:

A. At the start of each season it is essential that written consent is received from every Child's parent/ guardian before any photography or filming takes place. This should be obtained using an appropriate consent form.

B. Children's names or additional detailed information about them must not accompany any image or video. Before up-loading any images or videos of Children, written consent must be received from each parent / guardian.

C. Any person filming or taking photographs must be Garda vetted and have completed a relevant FAI approved Safeguarding 1 basic awareness training course.

D. If a Child within your organisation is under a court order or is in the care of the Child & Family Agency (Tusla) /HSE, their image must not be placed in the public domain.

E. Ensure that Children are appropriately dressed and only allow images to be taken on the field of play. Photographing/filming must not take place in areas of personal privacy such as, changing rooms, showers, toilets and bedrooms.

F. Camera phones should never be allowed into Children's changing rooms, showers or toilet areas.

G. If an individual who is engaged in filming/photography presents a serious concern or an immediate danger, please report the issue to your local Garda station or Tusla.

8.2. If parents/guardians, professional photographers or other spectators are intending to photograph or video at an event they should also be made aware of the Policy.

8.3. Specific details concerning the Policy in relation to photography and filming should, wherever possible, be published prominently and must be announced over the public-address system, prior to the start of an event.

8.4. Organisations must never allow unsupervised access to Children, one to one photo sessions or photo sessions outside the event or at a Child's home.

